



CO-OPERATIVE BANKS DEVELOPMENT AGENCY

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CO-OPERATIVE BANKS DEVELOPMENT AGENCY (CBDA)

BUSINESS ANALYST: CENTRAL SUPPORT SERVICES

REF: 20160603

SALARY: FROM R612, 822.00 – R721, 878.00 PER ANNUM (COST TO COMPANY)

PRETORIA

PURPOSE:

To perform all business analytical functions that will lead to the definition, selection, implementation and on-going management of a set of services including the banking platform, that will enable co-operative financial institutions (CFIs) to become competitive and cost-effective in the services they offer.

KEY OUTPUTS:

This position will report to the Head Central Support Services and the successful candidate will be responsible for the activities associated with the job description of a Business Analyst within the CBDA, which include, but are not limited to:

Document all user and system requirements at CFI's: Obtain and document all user requirements for the banking platform from all stakeholders, including the CBDA and CFIs• Determine the data, functional and process (both internal and user-facing) needs and develop specifications to support all these needs• Document, communicate and obtain buy-in and approval for these specifications from all stakeholders• Evaluate the current state of CFIs operations and determine and document the implementation plan for the banking platform• Review and determine the operational support requirements for the CFIs, once the banking platform and National Payment System integration is deployed• Evaluate and design structures that will govern the relationship between Central Support Services and Sponsor Bank. In conjunction with the Banking Platform Project Manager, advise the CBDA Banking Platform Steering Committee and Head of Central Support Services on appropriate service and technology options in need.

Process: Evaluate and design process to create solutions and enhance efficiency at CFI's and Central Support Services in conjunction with the Head of Central Support Services and Banking Platform Project Manager.

Stakeholder management and reporting: Ensure the necessary flow of information between the CFIs, CBDA and the service provider(s) during the entire specification, selection, development and implementation cycles• Establish in conjunction with the Head of Central Support Services, the relationship with the sponsoring bank that will support the use of the National Payment System• Prepare CFIs for both pilot and full implementation, including training and support• Submit reports to the Head of Central Support Services and the Banking Platform Steering Committee.

NOTE: Please forward a detailed CV to Attention: Ayanda Radebe, Co-operative Banks Development Agency, National Treasury, Private Bag X115, Pretoria, 0001, or hand delivery to 240 Madiba Street, Pretoria, 0002. Alternatively e-mail your CV to cbdarecruitment@treasury.gov.za

Correspondence will be limited to shortlisted candidates only. Qualification and SA citizenship checks will be conducted on all shortlisted candidates as well as security screening checks. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).

REQUIREMENTS:

- BCom commerce and/or Informatics/ 3 year tertiary degree/ National Diploma in Finance and IT. A business analyst professional certification will be an added advantage;
- Exposure to the complete systems development life cycle, preferable within a retail financial services environment;
- 4-6 years relevant experience in data and process modeling; and the development of specifications
- At least 3 years' experience in business analysis and large-scale implementations;
- Good knowledge of the South African retail banking environment and payment systems;
- Experience in service provider selection and management;
- Experience of developmental work at community level will be an added advantage;
- Very good interpersonal, communication and negotiation skills;
- Prepared to work unsupervised and capable of using own initiative; and
- Proactive in providing alternatives and solutions.

Closing date: Friday, 24th of June 2016 by close of business.

No late applications will be considered.